

PO Box 700  
Jamestown, NY 14702-0700  
Phone: (716) 661-1660  
Fax: (716) 661-1618

ELECTRIC  
DISTRICT HEAT  
WATER  
WASTEWATER  
SOLID WASTE

## Daily Hydrant Usage Permit/Approval

It is understood and agreed to that the Board of Public Utilities requires a \$500.00 deposit to cover any damage associated with improper operation of a hydrant. This deposit will be refunded after inspection of said hydrant. A daily hydrant fee of \$36.00/day plus water used will be charged for connections up to 1 inch and \$60.00/day plus water used for connections larger than 1 inch. The applicant is responsible to supply the Water Department a summary of water use showing date, location and time of withdrawals if a meter is not used. Water must be taken from the hydrant designated by Terri Linamen or Mike Saar. A hydrant wrench can be supplied by the Water Department, but must be returned before a refund of deposit is made. Any outstanding charges will be deducted from the deposit at the time of issuing a refund. Arrangements will be made through Cindy McFadden as to when a hydrant wrench can be delivered, or to set up an inspection prior to refunding deposit.

Contact Cindy McFadden at the Water Department to report daily water usage at 661-1692. Failure to abide by these terms will result in revoking approval for hydrant use as well as forfeiture of the deposit.

**Applicant Name** (Please Print) \_\_\_\_\_

**Address** \_\_\_\_\_ **City** \_\_\_\_\_

**Phone No.** \_\_\_\_\_ **Cell Phone No.** \_\_\_\_\_

**Purpose** \_\_\_\_\_

**Daily hydrant fee of \$36.00 / \$60.00** (initial) \_\_\_\_\_

**Hydrant Wrench supplied?** (Check one)  yes  no \_\_\_\_\_ (initial)

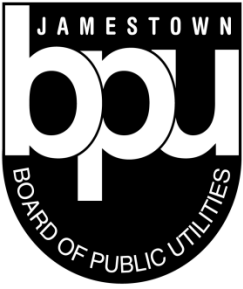
**Backflow Preventer on truck?** (Check one)

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

### TO BE COMPLETED BY BPU

**Designated Hydrant Location** \_\_\_\_\_

**Deposit of \$500.00: Date Paid** \_\_\_\_\_ **CSR Initials** \_\_\_\_\_  Check #  Cash



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**Long Term/Bulk Water Hydrant Usage Permit/Approval**

It is understood and agreed to that the Board of Public Utilities requires a \$500.00 deposit to cover any damage associated with improper operation of a hydrant. Water must be taken from hydrants designated by authorized BPU Water Department Personnel. The applicant will be provided with a water log sheet and is responsible to record the amount of water drawn at each location, including the date and time of withdrawal, and return the log sheet to the BPU by November 1<sup>st</sup>. Failure to supply the log sheet will result in forfeiture of the deposit. Water usage will be charged by unit at two times (2x) the current consumption rate per unit for the City of Jamestown. Any outstanding charges will be deducted from the deposit and a refund of the difference will be provided. If the total water charges are greater than the deposit amount, the BPU will bill the applicant for the amount, due upon receipt.

Failure to abide by these terms will result in revoking approval for hydrant use as well as forfeiture of the deposit.

**Applicant Name** (Please Print) \_\_\_\_\_

**Address** \_\_\_\_\_ **City** \_\_\_\_\_

**Phone No.** \_\_\_\_\_ **Cell Phone No.** \_\_\_\_\_

**Purpose** \_\_\_\_\_  
 \_\_\_\_\_

**Hydrant Wrench supplied?** (Check one)  yes  no \_\_\_\_\_ (initial)

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

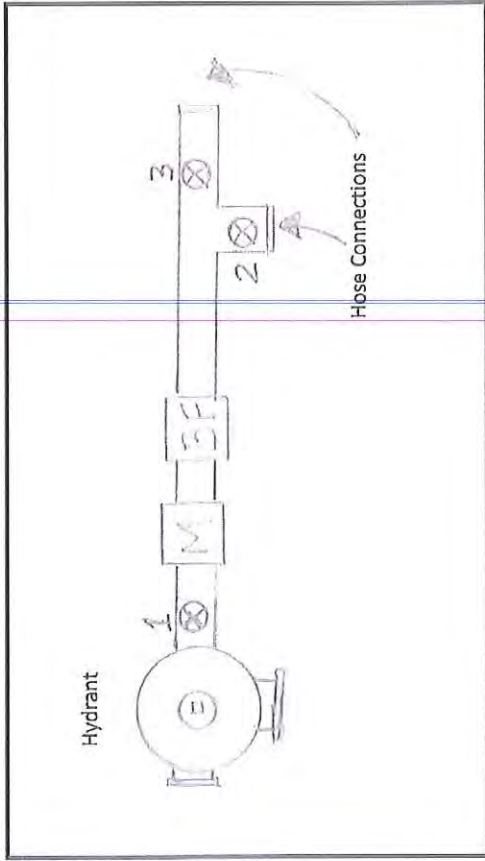
**To BE COMPLETED BY BPU**

**Designated Hydrant Location:** 92 Steele St Jamestown and 5 corners Busti \_\_\_\_\_

**Deposit of \$500.00:**

**Date Paid** \_\_\_\_\_ **CSR Initials** \_\_\_\_\_  **Check #** \_\_\_\_\_  **Cash**

# Hydrant Use Permit - Procedure for Bulk Water Withdrawals



Valves will be tagged to identify purpose

- 1 Main Valve: use in either the full on or full off position
  - 2 Throttle Valve: use to control flow
  - 3 Throttle Valve: use to control flow
- M Water Meter  
BF Back Flow Preventer

Please notify the BPU at 661-1606 of any problems with the bulk water program, equipment or any other issues that arise.

## Procedure for Filling Bulk Water Trucks

- 1 Connect hose to appropriate fitting
- 2 Check to be sure both throttle valves (#2 and #3) are in closed position
- 3 Turn on main valve (#1) to the fully on position
- 4 Open the throttle valve to achieve the desired flow

After hours or emergency call 661-1640

## When Finished Filling

- 1 Close the throttle valve
- 2 Close the main valve
- 3 Disconnect hose from truck
- 4 Enter Date, Time, and amount of water taken in your log book

**Key accurate records - they will be required for billing and / or refund of your deposit**

By signing below you acknowledge that you will be responsible to instruct all your employees the proper procedures and operation of our bulk water assembly. Failure to follow procedure may result in your permit being revoked.

Date \_\_\_\_\_ Signature \_\_\_\_\_

