

BOARD OF PUBLIC UTILITIES—Proceedings by Authority

State of New York:

Office of the Board: ss.

City of Jamestown:

Regular meeting of the Board of Public Utilities, City of Jamestown, New York, held **Tuesday, April 27, 2010**, at **12:30 P.M.** in the offices of the Board, 92 Steele Street, Jamestown, New York.

BOARD MEMBERS:	Present	Absent
Vince DeJoy	X	
William S. Gullotti	X	
Fred Larson	X	
Jeffrey A. Lehman, PE	X	
Carl P. Pillittieri	X	
Gregory Rabb		X
Wayne Rishell	X	
Mayor Samuel Teresi	X	
John Zabrodsky	X	
STAFF:		
General Manager, David L. Leathers	X	
Deputy General Mgr., Randall S. Peterson, PE	X	
Business Manager, Michael A. Anderson	X	
Counsel, William Wright	X	
Sec to the Board, Julie M. Breen	X	
Communications Coordinator, Rebecca Robbins	X	
Project Tech Lead, Steve Kulig	X	
DGM-Projects, Chris Migliaccio	X	
EE Coordinator, Dan Reynolds	X	
DGM-Water Resources, Mike Saar, PE	X	

The media was notified of this meeting and was represented by Jade Boice, Cable 8 News, and Terry Frank, Media One Group.

On motion of Mr. Rishell, seconded by Mr. Lehman, the minutes of the previous meeting were approved.

#100401 By Mr. Rishell:

Whereas, the Board has been provided with proposed written resolutions prior to this meeting and,

Whereas, each Board Member has been given adequate opportunity to discuss each resolution,

Now, Therefore, Be It

Resolved, that proposed resolutions #100401A-K be, and hereby are approved as written.

ADOPTED. Ayes: 8 Nays: 0
April 27, 2010

#100401A:

Resolved, That the warrants be drawn on the proper funds to pay bills which have been duly audited for the period ending April 27, 2010 as follows:

ELECTRIC LIGHT FUND	\$1,654,089.65
WATER RENT FUND	321,198.26
DISTRICT HEATING FUND	155,354.25
WASTEWATER OPERATING FUND	184,365.42
SOLID WASTE OPERATING FUND	88,049.35
Total	\$2,403,056.93

itemized copies of such audits to be placed on file in the office of this Board; and be it further

Resolved, that the action of the executive officers of this Board in drawing warrants on the General Fund in March, 2010 to pay the following payrolls and disbursements be approved and ratified:

Weekly Payroll No. 9	\$166,201.22
Weekly Payroll No. 10	168,525.50
Weekly Payroll No. 11	169,366.30
Weekly Payroll No. 12	168,580.93
National Grid (Trans Agreement)	268,227.76
Zep Manufacturing	212.50
NYS Sales Tax	70,307.39
NYS Teamsters Retirement Fund	3,432.00

Lisa Levermore Salzman - Damage	2,000.00
Sam's Club Direct	169.14
AECOM, Inc.	38,993.85
American Express – Corp. Card	5,807.97
Citi Business – Corp. Card	5,725.09
Total	\$1,067,549.65

#100401B:

Resolved, That unpaid utility accounts as shown on Statement of Delinquent Accounts No. 04-10 on file in the office of the Board of Public Utilities be certified to the City Treasurer of the City of Jamestown for inclusion in the tax records of the City of Jamestown as provided in the 1923 City Charter and in accordance with the terms of this Board's resolution of December 13, 1934.

#100401C:

Resolved, That the bid of STC Construction of Springville, NY on BD-01-10 opened March 2, 2010 for the engineering, labor, materials, and equipment needed to complete the specified General Structural Repairs on the Foster Wheeler cooling tower located at the Carlson Generating Station in an amount not to exceed \$250,000 be accepted; and be it further

Resolved, That the General Manager is hereby authorized to issue an Electric Division Purchase Order to STC Construction for this work.

Discussion: Six sets of specifications were requested by and released to potential bidders. Two proposals were received. The bid from Cooling Tower Depot was deemed non-responsive. The proposal from STC Construction was complete and the pricing received was below the \$400,000 amount included in the 2010 budget for this project.

#100401D:

Resolved, That the General Manager be authorized to enter into an agreement with O'Brien & Gere of Syracuse, N.Y. to provide professional services for environmental consulting and testing services at the Samuel A. Carlson Generating Plant, for a sum not to exceed \$100,870, pursuant to their bid proposal BD-04-10 dated March 23, 2010.

Discussion: Upon review of the three proposals received for annual RATA stack testing for 2010, O'Brien & Gere was the low bid meeting all the required specifications. The cost of this testing was quoted at \$91,700. A 10% contingency will be added to cover unforeseen expenses related to this testing. O'Brien & Gere has provided environmental testing services for many years and has proven to be reliable, economic and acceptable to the State regulators.

#100401E:

Resolved, That the bid of Chautauqua Metal Finishing Supply of Ashville, NY, on BD-06-10 opened April 5, 2010, for liquid sodium hypochlorite solution at a cost of \$1.18/gallon be accepted; and be it further

Resolved, That the General Manager is hereby authorized to issue an Electric Division Purchase Order to Chautauqua Metal Finishing Supply for this sodium hypochlorite solution.

Discussion: This is the low bid of two received and meets all the required specifications. The liquid sodium hypochlorite will be used on a daily basis for water treatment in the power plant. The solution is ordered multiple times from the successful bidder as needed in the course of one year.

#100401F:

Resolved, That the bid of Scott Electric of Fredonia, NY, on BD-07-10 opened April 6, 2010, for 1/0 Aluminum Line Wire and 336.4 MCM Aluminum Line Wire, be accepted; and be it further

Resolved, That the General Manager is hereby authorized to issue an Electric Division Purchase Order to Scott Electric for this aluminum line wire.

Discussion: This is the low bid of two received and meets all the required specifications. The line wire will be used for general construction and replacement at an estimated cost of \$25,000. This will be funded from the 2010 Electric T & D Capital Budget.

#100401G:

Resolved, That the bid of Jamestown Electric Supply of Jamestown, NY, on BD-07-10 opened April 6, 2010, for 4/0 Triplex Aluminum Wire, be accepted; and be it further

Resolved, That the General Manager is hereby authorized to issue an Electric Division Purchase Order to Jamestown Electric Supply for this aluminum wire.

Discussion: This is the low bid of two received and meets all the required specifications. The line wire will be used for general construction and replacement at an estimated cost of \$20,000. This will be funded from the 2010 Electric T & D Capital Budget.

#100401H:

Resolved, That the bid of Lancaster Tanks & Steel of Buffalo, NY, on BD-08-10 opened April 13, 2010, for a diesel fuel storage tank in the amount of \$11,095.83 be accepted; and be it further

Resolved, That the General Manager is hereby authorized to issue a Wastewater Division Purchase Order to Lancaster Tanks & Steel for this diesel fuel storage tank.

Discussion: This is the low bid of four received and meets all the required specifications. This tank is being purchased to replace an existing underground storage tank at the Jamestown Wastewater Treatment Plant. The existing underground storage tank is a single wall tank approximately 20 years old. The cost to upgrade the current tank to comply with existing NYSDEC regulations is several thousand dollars.

#100401I:

Resolved, That a warrant be drawn on the Electric Light Fund to The Depository Trust Company, New York, New York, for \$389,928.13 to pay six months interest at 4.04 percentum per annum due May 15, 2010 on \$19,030,000 on Public Improvement Serial bonds, Series 1999A.

Discussion: The final payment will be made on November 15, 2019.

#100401J:

Resolved, That a warrant be drawn on the Electric Light Fund to The Depository Trust Company, New York, New York, for \$14,409.38 to pay six months interest at 4.04 percentum per annum due May 15, 2010 on \$715,000 on Public Improvement Serial bonds, Series 2000B.

Discussion: The final payment will be made on November 15, 2019.

#100401K:

Resolved, That a warrant be drawn on the Wastewater Operating Fund to M & T Bank, Buffalo, New York for \$3,199.30 to pay six months interest at 3.18 percentum per annum due May 1, 2010, on \$200,000 New York State Revolving Fund Reserve Bonds, Series 2002L.

Discussion: The final payment will be made November, 2012.

The next board meeting on Tuesday, May 11th has been rescheduled for Friday, May 14th at 12:30 PM due to staff travel.

Dan Reynolds, Energy Efficiency Coordinator, gave an update on the Energy Efficiency Programs. The Small Commercial and Industrial Lighting and Motors Program have issued rebates on 4,981 pieces of equipment since its inception. The rebates for the program total \$233,429.64 and almost another \$110,000 worth of projects have received pre-approval to move forward. To-date the lighting and motors program has reduced annual electric consumption by 1,519,059 kWh!

So far in 2010 the BPU has issued rebates on 604 products for a total value of \$24,775 under the ENERGY STAR Rebate Program. The total for the ENERGY STAR Rebate Program since its inception is \$169,203 on 4,209 products. The Energy Star program has reduced annual electric consumption by 309,090 kWh. In the Home Audit and Weatherization Program the JBPU has had 51 audits requested. Of the 51 audits requested 25 have been completed, 10 have dropped out of the program, and 16 are scheduled to have audits conducted. Four home owners completed weatherization work, and a total of \$3,081.23 has been issued for rebates.

Since the start of the energy efficiency programs at the BPU, we have reduced electrical consumption by 1,828,149 kWh per year, which is enough to serve 166 average homes. This information will soon be posted as a ticker on our website.

On Saturday, June 12, from 10AM- 2PM, the BPU will be hosting an energy fair and open house in Garage B of our operations center. This fair will focus on residential energy efficiency and some of the things that individuals can do to reduce their energy consumption. This energy fair will provide educational opportunities to our customers to learn about cost effective energy efficiency improvements, how to install some basic improvements, and other programs available to them through the different organizations throughout the Jamestown area. At the energy fair the BPU is planning on offering some free products that attendees can choose from and go home to install.

A brief update on the 2010 Census was given by Mayor Sam Teresi.

Dave Leathers said there is a scheduled Finance Committee meeting this Friday morning. A review of the draft Financial Audit results will be presented by Laura Landers of Freed Maxick & Battaglia. The committee will also review a draft Q1 2010 Financial Results memo.

Leathers reported on the Water Resources communication items included in today's board packet: 1) Water Department Spring flushing schedule, 2) Solid Waste Spring Clean-up schedule, and 3) a press release communicating the selection of Mike Saar as the new Deputy General Manager-Water Resources. Mike will assume full responsibilities upon Randy Peterson's retirement in August.

Leathers attended the NYAPP Annual Conference in Saratoga Springs, NY, last week and said it was a very good conference.

Leathers announced the Water Resources Strategic Plan update presentations to the board are currently planned for July through October.

On motion of Mr. Rishell, seconded by Mr. Lehman, the board convened into executive session to discuss a personnel issue, a current litigation issue and a potential litigation issue.

On motion of Mr. Rishell, seconded by Mr. Larson, the board convened into open session.

On motion of Mr. Rishell, seconded by Mr. Larson, the board meeting was declared adjourned.

David L. Leathers, General Manager
Julie M. Breen, Secretary to the Board