

BOARD OF PUBLIC UTILITIES—Proceedings by Authority

State of New York:

Office of the Board: ss.

City of Jamestown:

Regular meeting of the Board of Public Utilities, City of Jamestown, New York, held **Friday, February 26, 2010**, at **12:30 P.M.** in the offices of the Board, 92 Steele Street, Jamestown, New York.

BOARD MEMBERS:	Present	Absent
Vince DeJoy		X
William S. Gullotti	X	
Fred Larson	X	
Jeffrey A. Lehman, PE	X	
Carl P. Pillittieri	X	
Gregory Rabb	X	
Wayne Rishell		X
Mayor Samuel Teresi	X	
John Zabrodsky	X	
STAFF:		
General Manager, David L. Leathers	X	
Deputy General Mgr., Randall S. Peterson, PE	X	
Business Manager, Michael A. Anderson	X	
Counsel, William Wright	X	
Sec to the Board, Julie M. Breen	X	
Communications Coordinator, Rebecca Robbins	X	
Project Tech Lead, Steve Kulig	X	
DGM-Projects, Chris Migliaccio	X	
EE Coordinator, Dan Reynolds	X	

The media was notified of this meeting and was represented by Kristen Johnson, Post-Journal, and Jade Boice, Cable 8 News.

On motion of Mr. Pillittieri, seconded by Mr. Lehman, the minutes of the previous meeting were approved.

On motion of Mr. Lehman, seconded by Mr. Pillittieri, the board convened into executive session to discuss a personnel issue.

On motion of Mr. Lehman, seconded by Mr. Gullotti, the board convened into open session.

#100202 By Mr. Gullotti:

Whereas, the Board has been provided with proposed written resolutions prior to this meeting and,

Whereas, each Board Member has been given adequate opportunity to discuss each resolution,

Now, Therefore, Be It

Resolved, that proposed resolutions #100202A-C be, and hereby are approved as written.

ADOPTED. Ayes: 7 Nays: 0
February 26, 2010

#100202A:

Resolved, That the warrants be drawn on the proper funds to pay bills which have been duly audited for the period ending February 26, 2010 as follows:

ELECTRIC LIGHT FUND	\$2,368,064.66
WATER RENT FUND	229,444.75
DISTRICT HEATING FUND	126,123.33
WASTEWATER OPERATING FUND	316,697.55
SOLID WASTE OPERATING FUND	91,508.50
Total	\$3,131,838.79

itemized copies of such audits to be placed on file in the office of this Board; and be it further

Resolved, that the action of the executive officers of this Board in drawing warrants on the General Fund in January, 2010 to pay the following payrolls and disbursements be approved and ratified:

Weekly Payroll No. 1	\$202,889.42
Weekly Payroll No. 2	168,573.45
Weekly Payroll No. 3	170,089.46
Weekly Payroll No. 4	172,951.66
US Post Office	5,955.07
National Grid (Trans Agreement)	207,580.08
National Grid – Electric Bill	1,116.10
NYS Sales Tax	40,000.00

NYS Teamsters Retirement Fund	3,264.00
SS on Disability	110.08
Sam's Club Direct	882.79
PayPal	171.25
American Express – Corp. Card	737.53
Citi Business – Corp. Card	2,167.01
Total	\$976,487.90

#100202B:

Resolved, That unpaid utility accounts as shown on Statement of Delinquent Accounts No. 02-10 on file in the office of the Board of Public Utilities be certified to the City Treasurer of the City of Jamestown for inclusion in the tax records of the City of Jamestown as provided in the 1923 City Charter and in accordance with the terms of this Board's resolution of December 13, 1934.

#100202C:

Resolved, That the General Manager is hereby authorized to purchase from Z & M AG and Turf of Falconer, NY, under New York State Contract #PC64361, one new John Deere 1420 Front Mower at a cost of \$18,826.96 for the Water Division.

Discussion: This new mower will replace two old mowers purchased from the Parks Department and is budgeted in the 2010 Water Budget.

#100203 By Mr. Zabrodsky:

Whereas, the Board, pursuant to Section C-50 of the Charter of the City of Jamestown, has the authority to fix the salaries and compensation of its management employees, and

Whereas the Board has historically adjusted salary ranges on an annual basis and has authorized the General Manager to award salary increases within the salary ranges based upon merit, and

Whereas the General Manager and Board agree that, due to extreme economic conditions, management merit increases should be suspended for the 2010 calendar year,

Now, Therefore, Be It

Resolved, That the Board does hereby authorize that salary ranges of management staff be revised effective February 12, 2010, in accordance with the tables on file at the BPU office, 92 Steele Street, Jamestown, New York, and be it further

Resolved, That management merit increases be suspended for the 2010 calendar year.

Discussion: Revision of the salary range table does not impact the current salary of any employee. Normally, individual annual salary merit increase amounts are set in accordance with the established BPU employee performance evaluation program, which is based solely on merit and which is based on the performance pay increase guide. However, per Board direction in support of this resolution, there will be no salary merit adjustments provided in 2010 (under the 2010 individual performance evaluation program); the BPU Board and General Manager have agreed to a one-year freeze of management staff salaries. The salary freeze will not impact salary increases due to promotion or salary increases attributable to 2009 anniversary dates. This has been reviewed and recommended by the Finance Committee.

ADOPTED. Ayes: 7 Nays: 0
February 26, 2010

Dave Leathers reminded everyone of the 2010 Census forms that will be coming in March.

Dan Reynolds, Energy Efficiency Coordinator, gave an update on the Energy Efficiency Programs. The Small Commercial and Industrial Lighting and Motors Program have issued rebates on 3521 pieces of equipment in the last eight months. The rebates for the program total \$168,623.47 and almost another \$80,000 worth of projects have been received and pre-approval to move forward with improvements. To-date the lighting and motors program has reduced annual electric consumption by 1,062,077 kWh. Under the residential programs, the ENERGY STAR Rebate program has issued \$109,588 worth of rebates on 2,637 products in 2009. The total for the ENERGY STAR Rebate program since its inception is \$123,458 on 2,995 products. The Energy Star program has reduced annual electric consumption by 241,320 kWh. In the Home Audit and Weatherization Program the JBPU has had 40 audits requested. Of the 40 audits requested 16 have been completed, 11 have dropped out of the program, and 13 haven't been completed five of which were sent over in the last two weeks. Four home owners completed weatherization work, and a total of \$3,081.23 has been issued for rebates.

During the last two months the BPU has been out meeting with various community groups to seek input into the energy efficiency program and educational products that they need or could use. The input from the organizations has been synthesized into a basic plan for what the BPU would like to do in the energy efficiency educational arena in the coming months. Dan said we envision rolling out some products for the meetings in the near future.

Dave Leathers said the board has a copy of the 2010 Finance & Capital Projects Committee schedule in their packet. He also gave a brief update on his trip to Washington, DC, to attend the 2010 APPA Legislative Rally this week.

On motion of Mr. Lehman, seconded by Mr. Gullotti, the board convened into executive session to discuss a contract negotiation issue, a potential litigation issue and a personnel issue.

On motion of Mr. Lehman, seconded by Mr. Larson, the board convened into open session.

There being no further business, the board meeting was declared adjourned.

David L. Leathers, General Manager
Julie M. Breen, Secretary to the Board