

BOARD OF PUBLIC UTILITIES—Proceedings by Authority

State of New York:

Office of the Board: ss.

City of Jamestown:

Regular meeting of the Board of Public Utilities, City of Jamestown, New York, held **Tuesday, September 22, 2009**, at **12:00 P.M.** in the offices of the Board, 92 Steele Street, Jamestown, New York.

BOARD MEMBERS:	Present	Absent
Vince DeJoy (arrived @ 12:15PM)	X	
William S. Gullotti	X	
Jeffrey A. Lehman, PE	X	
Fred Larson	X	
Carl P. Pillitteri	X	
Gregory Rabb (arrived @ 12:35 PM)	X	
Wayne Rishell	X	
Mayor Samuel Teresi	X	
John Zabrodsky		X
STAFF:		
General Manager, David L. Leathers	X	
Deputy General Mgr., Randall S. Peterson, PE	X	
Business Manager, Michael A. Anderson	X	
Counsel, William Wright	X	
Sec of the Board, Julie M. Breen	X	
Communications Coordinator, Rebecca Robbins	X	
Project Tech Lead, Steve Kulig	X	
DGM-Projects, Chris Migliaccio	X	
SW Supr., Roseanne Himes	X	
EE Coord., Dan Reynolds	X	

The media was notified of this meeting and represented by Kristen Johnson, PJ, and Jade Boice, Cable 8 News.

On motion of Mr. Gullotti, seconded by Mr. Rishell, the minutes of the previous meeting were approved.

An update of the Solid Waste Division Strategic Plan was given by Roseann Himes, Solid Waste Supervisor. Dave Leathers said the Water Resources Strategic Plans are integrated with department budgets and supervisor evaluation objectives. He also wanted to thank all team members that are involved in the strategic planning process. Mayor Teresi also recognized all Solid Waste employees for a job well done and noted that this service is one of the best values around.

#090903 By Mr. Rishell:

Whereas, the Board has been provided with proposed written resolutions prior to this meeting and,

Whereas, each Board Member has been given adequate opportunity to discuss each resolution,

Now, Therefore, Be It

Resolved, that proposed resolutions #090903A-B be, and hereby are approved as written.

ADOPTED. Ayes: 7 Nays: 0
September 22, 2009

#090903A:

Resolved, That the warrants be drawn on the proper funds to pay bills which have been duly audited for the period ending September 22, 2009 as follows:

ELECTRIC LIGHT FUND	\$1,873,083.02
WATER RENT FUND	379,829.99
DISTRICT HEATING FUND	113,832.53
WASTEWATER OPERATING FUND	420,809.09
SOLID WASTE OPERATING FUND	87,225.40
Total	\$2,874,780.03

itemized copies of such audits to be placed on file in the office of this Board; and be it further

Resolved, that the action of the executive officers of this Board in drawing warrants on the Electric Light Fund in August, 2009 to pay the following payrolls and disbursements be approved and ratified:

Weekly Payroll No. 32	\$90,559.27
Weekly Payroll No. 33	92,472.13
Weekly Payroll No. 34	95,368.48
Weekly Payroll No. 35	88,374.32
Social Security	31,500.19
National Grid (Trans Agreement)	192,932.78
NYS Sales Tax	40,000.00
Sam's Club Direct	383.89

MetLife Small Business Center	742.60
Wee Solutions - Supplies	21.77
Unbridled Energy NY, LLC	6,547.70
Commissioner of Labor – Asbestos Lic	150.00
Office Petty Cash Fund	259.65
American Express – Corp. Card	4,507.35
Citi Business – Corp. Card	5,745.99
Total	\$649,566.12

and the action of said executive officers in drawing warrants on the Water Rent Fund in August, 2009 to pay the following payrolls and disbursements be approved and ratified:

Weekly Payroll No. 32	\$31,517.78
Weekly Payroll No. 33	29,704.10
Weekly Payroll No. 34	32,447.01
Weekly Payroll No. 35	26,694.99
National Grid	2,245.76
Social Security	7,695.20
Total	\$130,304.84

and the action of said executive officers in drawing warrants on the Wastewater Operating Fund in August, 2009 to pay the following payrolls and disbursements be approved and ratified:

Weekly Payroll No. 32	\$21,465.13
Weekly Payroll No. 33	21,168.94
Weekly Payroll No. 34	18,771.12
Weekly Payroll No. 35	19,115.74
Social Security	5,451.76
Total	\$85,972.69

and the action of said executive officers in drawing warrants on the Solid Waste Operating Fund in August, 2009 to pay the following payrolls and disbursements be approved and ratified:

Weekly Payroll No. 32	\$10,542.85
Weekly Payroll No. 33	10,586.61
Weekly Payroll No. 34	10,714.11
Weekly Payroll No. 35	10,673.55
Social Security	2,795.66
NYS Teamsters Retirement Fund	3,162.00
Total	\$48,474.78

and the action of said executive officers in drawing warrants on the District Heating Operating Fund in August, 2009 to pay the following payrolls and disbursements be approved and ratified:

Weekly Payroll No. 32	\$1,346.83
Weekly Payroll No. 33	1,217.44
Weekly Payroll No. 34	2,128.09
Weekly Payroll No. 35	9,831.04
Total	\$14,523.40

#090903B:

Resolved, That unpaid utility accounts as shown on Statement of Delinquent Accounts No. 09-09 on file in the office of the Board of Public Utilities be certified to the City Treasurer of the City of Jamestown for inclusion in the tax records of the City of Jamestown as provided in the 1923 City Charter and in accordance with the terms of this Board's resolution of December 13, 1934.

Mr. Rabb arrived.

#090904 **By Mr. Pillittieri:**

Whereas, three-quarters of the Board has determined that it is impracticable to purchase labor and material for a new roof at the Solid Waste Garage on River Street,

Now, Therefore, Be It

Resolved, By at least three-quarters of the Board, that the General Manager be, and hereby is, authorized to issue a Solid Waste Division Purchase Order to Jamestown Roofing Co. of Jamestown, NY, in the amount of \$41,700 for the purchase of this new roof.

Discussion: Jamestown Roofing was the only bidder received for the installation of a new roof at Buffalo Street and has included a proposal to install new roofing at the sanitation garage on River Street. This roof is over 20 years old and nearing the end of its lifecycle. This is a time sensitive project and will need to be replaced before winter. This is not a budgeted item. This work and an approach for payment has been reviewed and recommended by the Finance Committee. This project will be funded along with the River Street Garage Project by a loan from the Water Division for 10 years at 3% interest and will be presented as a part of the Solid Waste and Water Division budgets.

ADOPTED. Ayes: 8 Nays: 0
September 22, 2009

Dan Reynolds, Energy Efficiency Coordinator, gave an update on the Energy Star Rebate Program, Small Commercial Lighting and Motors Program and the Home Energy Audits Program. He said the Energy Star Rebate Program will expire soon and there will be a resolution at the October 20th board meeting for an updated program.

Dave Leathers said there was a power outage this morning on the south side near Camp Street caused by a squirrel. Power was restored within 30 minutes.

Dave said the budget reviews will begin the first meeting in October. Solid Waste and District Heating will be presented first and the other divisions will be on a two week cycle thereafter.

On motion of Mr. Rabb, seconded by Mr. Gullotti, the board convened into executive session to discuss two contract negotiation issues, three potential litigation issues, and one personnel issue.

On motion of Mr. Lehman, seconded by Mr. Gullotti, the board convened into open session.

There being no further business, the board meeting was declared adjourned.

David L. Leathers, General Manager
Michael A. Anderson, Business Manager