

**BOARD OF PUBLIC UTILITIES**—Proceedings by Authority

State of New York:

Office of the Board: ss.

City of Jamestown:

Regular meeting of the Board of Public Utilities, City of Jamestown, New York, held **Tuesday, December 9, 2008**, at **12:00 P.M.** in the offices of the Board, 92 Steele Street, Jamestown, New York.

<b>BOARD MEMBERS:</b>	<b>Present</b>	<b>Absent</b>
Vince DeJoy	X	
William S. Gullotti	X	
Fred Larson	X	
Jeffrey A. Lehman, PE	X	
Carl P. Pillitteri	X	
Gregory Rabb (arrived at 12:35 PM)	X	
Wayne Rishell	X	
Mayor Samuel Teresi	X	
John Zabrodsky	X	
<b>STAFF:</b>		
General Manager, David L. Leathers	X	
Deputy General Mgr., Randall S. Peterson, PE	X	
Business Manager, Michael A. Anderson	X	
Counsel, William Wright	X	
Sec of the Board, Julie M. Breen	X	
Communications Coordinator, Rebecca Robbins	X	
Project Supr., Steve Kulig	X	

The media was notified of this meeting and was represented by Kristen Johnson, PJ, and Jade Boice, Cable 8 News.

On motion of Mr. Larson, seconded by Mr. Gullotti, the minutes of the previous meeting were approved.

John Zabrodsky announced that Phil Shaffer of Hometown Connections passed away on Saturday, December 6<sup>th</sup>. Phil worked with the BPU Board on the Electric Division Strategic Plan and other strategic planning initiatives.

Mike Anderson presented the proposed 2009 Electric Division Budget. There will be a prepared resolution at the next Board meeting for approval of this budget.

Becky Robbins announced that the NYPA Winter Weatherization Kits are available to income-qualified BPU customers to pick up in BPU Customer Service after signing a form confirming eligibility and agreement to use the kit. She noted that one kit is allowed per qualified household and quantities are limited on a first-come, first-served basis.

Dave Leathers gave an update on the recruitment for the Deputy General Manager position. He said there is a short list of candidates and a lot of work involved in the process. There will be interviews in the next couple of weeks.

Dave Leathers said there are changes on the 2009 recycling calendar which is provided in the board packet that indicates a brown week added for corrugated cardboard. Glass and metal will be picked up in the same week per cycle. This calendar is also available in Spanish. He also said there will be a garbage truck available at the BPU the day after Christmas for BPU customers.

#081201 **By Mr. Pillitteri:**

Whereas, the Board has been provided with proposed written resolutions prior to this meeting and,

Whereas, each Board Member has been given adequate opportunity to discuss each resolution,

Now, Therefore, Be It

Resolved, that proposed resolutions #081201A-C be, and hereby are approved as written.

**ADOPTED.** Ayes: 8 Nays: 0  
December 9, 2008

#081201A:

Resolved, That the General Manager is hereby authorized to purchase from International Truck & Engine of Albany, NY, under New York State Contract #PC40534, one 2009 International Refuse Collector at a cost of \$152,814.50 for the Solid Waste Division.

Discussion: This garbage truck is included in the 2009 Solid Waste Division Budget and will replace truck #92 that will be sold at auction.

#081201B:

Resolved, That the General Manager is hereby authorized to purchase from International Truck & Engine of Albany, NY, under New York State Contract #PC62176, one 2009 International Dump Truck at a cost of \$148,865.70 for the Water Division.

Discussion: This dump truck is included in the 2009 Water Division Budget and will replace truck #61 that will be moved to the electric division for use at the power plant. The 1988 Chevy dump truck used by the power plant will go to auction or be sold.

#081201C:

Resolved, That the bid of Anderson Equipment of Bridgeville, PA, on BD-21-08 opened December 2, 2008, in the amount of \$105,531 for a new trackhoe, be accepted; and be it further

Resolved, That the General Manager is hereby authorized to issue a Water Division Purchase Order to Anderson Equipment for this trackhoe.

Discussion: This was the low bid of four received and meets all specifications. This new trackhoe replaces a 1990 trackhoe.

Mr. Rabb arrived.

#081202 **By Mr. Gullotti:**

Whereas, three-quarters of this Board concurs that it is impractical to take bids for proprietary parts for the maintenance of hydrogen gas purity monitoring equipment at the Samuel A. Carlson Generating Station;

Now, Therefore, Be It

Resolved, That the action of the General Manager in issuing an Electric Division Purchase Order to GE Power Services of Syracuse, NY, in the amount not to exceed \$14,826.08 for maintenance replacement parts is hereby approved.

Discussion: These are direct replacement meters for the original hydrogen gas purity meters that are currently used on generator 6. Hydrogen gas is used as a heat transfer medium for the generator's cooling system. Components of the existing gas purity monitoring system have exceeded their useful life and are in need of replacement. General Electric is the Original Equipment Manufacturer (OEM) of the hydrogen monitoring panel and is the only source for these specialty parts.

**ADOPTED.** Ayes: 9 Nays: 0  
December 9, 2008

**#081203 By Mr. DeJoy:**

Whereas, three-quarters of this Board concurs that it is impractical to take bids for the professional services to perform a comprehensive electric distribution system study;

Now, Therefore, Be It

Resolved, That the action of the General Manager in issuing an Electric Division Purchase Order to GE Energy Industrial Services of Erie, PA, for an amount not to exceed \$90,000, for an electric distribution system study is hereby approved.

Discussion: In 2004 GE performed a partial coordination study that included only portions of the 15 KV distribution system. This proposal for is for a comprehensive system study covering buses, devices, equipment and lines from the 115 KV intertie with National Grid, thru the 5 KV buses. The study includes protective device coordination analysis, short circuit analysis, arc flash hazard assesment and arc flash hazard labeling. GE will also perform analysis of the system for alternate switching configurations and for arc flash mitigation. This is important for being able to identify extreme safety hazards and methods to limit exposure during energized maintenance and to meet current arc flash safety requirements.

The approach to the project will be a joint effort between GE and BPU engineers. The analysis will be performed using Easy Power software, as it was in 2004. The T&D department has made recent investments in the Easy Power software and training. BPU engineers will work on creating the system oneline model compiled from GIS and other department records, along with GE oversight. GE will use this model for all the analysis and reporting and will then be able to deliver all the results and completed model in Easy Power format. Once we have the model we will be able to maintain the oneline drawings and perform calculations for any system changes. Future studies will also be simplified by maintaining this data and model in house. The project is included in the proposed 2009 Electric Division Capital budget.

**ADOPTED.** Ayes: 9 Nays: 0  
December 9, 2008

On motion of Mr. Lehman, seconded by Mr. Rishell, the board convened into executive session to discuss a potential litigation issue, a contract negotiation issue and two personnel issues.

On motion of Mr. Rabb, seconded by Mr. Gullotti, the board convened into open session.

There being no further business, the board meeting was declared adjourned.

**David L. Leathers, General Manager**  
**Michael A. Anderson, Business Manager**