

BOARD OF PUBLIC UTILITIES—Proceedings by Authority

State of New York:

Office of the Board: ss.

City of Jamestown:

Regular meeting of the Board of Public Utilities, City of Jamestown, New York, held **Tuesday, April 29, 2008**, at **12:00 P.M.** in the offices of the Board, 92 Steele Street, Jamestown, New York.

BOARD MEMBERS:	Present	Absent
Vince DeJoy (arrived at 1:15 PM)	X	
William S. Gullotti		X
Jeffrey A. Lehman, PE		X
Fred Larson	X	
Carl P. Pillittieri	X	
Gregory Rabb (arrived at 12:28 PM)	X	
Wayne Rishell		X
Mayor Samuel Teresi	X	
John Zabrodsky	X	
STAFF:		
General Manager, David L. Leathers	X	
Deputy General Mgr., Randall S. Peterson, PE	X	
Business Manager, Michael A. Anderson	X	
Counsel, William Wright	X	
Sec of the Board, Julie M. Breen	X	
Communications Coordinator, Becky Robbins	X	
Solid Waste Supr., Roseann Himes	X	
Project Eng., Jim Butler	X	

OTHERS: Rich Koerner, Al Nottage, Sherry Lake, Pete Morgante

The media was notified of this meeting and was represented by Pat Fanelli and Jade Boice. Terry Frank of WJTN arrived at 12:40PM.

An update of the Solid Waste Strategic Plan was presented by Roseann Himes.

Mr. Rabb arrived.

On motion of Mr. Rabb, seconded by Mr. Pillittieri, the minutes of the previous meeting were approved.

Mr. Zabrodsky invited comments from the general public. Mr. Pete Morgante, 134 Euclid Avenue, stated that he is very disturbed with the street lighting in the City's residential areas. He urged board members to drive through city neighborhoods to experience for themselves how dark the streets are. Mayor Teresi said that in the past eight years there have been over 500 new street lights installed in the city and a good percentage of them are in residential areas. He did acknowledge that some neighborhoods might have a problem with inadequate lighting because of large trees covering the street lights. Mr. Leathers urged Mr. Morgante and other residents to address specific locations through a pre-existing procedure that goes through City Council Public Safety Committee and could result in the addition or adjustment of new street lights at specific locations.

Mr. Al Nottage said he would be making a written request to Dave Leathers and John Zabrodsky to enable him to hand out material at the May 20th BPU Board Meeting.

Ms. Sherry Lake said she was very happy with the way things are being done at the utility.

#080407 **By Mr. Pillittieri:**

Whereas, the Board has been provided with proposed written resolutions prior to this meeting and,

Whereas, each Board Member has been given adequate opportunity to discuss each resolution,

Now, Therefore, Be It

Resolved, that proposed resolutions #080407A-E be, and hereby are approved as written.

ADOPTED. Ayes: 5 Nays: 0
April 29, 2008

#080407A:

Resolved, That the warrants be drawn on the proper funds to pay bills which have been duly audited for the period ending April 29, 2008 as follows:

ELECTRIC LIGHT FUND	\$2,197,149.84
WATER RENT FUND	335,778.89
DISTRICT HEATING FUND	171,186.58
WASTEWATER OPERATING FUND	204,755.82
SOLID WASTE OPERATING FUND	90,008.77

Total	\$2,998,879.90
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itemized copies of such audits to be placed on file in the office of this Board; and be it further

Resolved, that the action of the executive officers of this Board in drawing warrants on the Electric Light Fund in March, 2008 to pay the following payrolls and disbursements be approved and ratified:

Weekly Payroll No. 10	\$100,742.97
Weekly Payroll No. 11	105,654.75
Weekly Payroll No. 12	104,406.18
Weekly Payroll No. 13	107,040.08
Social Security	31,412.04
Sam's Club Direct	1,253.41
National Grid (Trans Agreement)	122,415.09
NYS Sales Tax	57,813.57
NYISO – Settlement	109,553.93
Office Petty Cash Fund	332.43
US Post Office	1,000.00
Integrus Energy Services	5,863.20
NYS DEC	2,700.00
Susan Jones – Supplies	339.85
Donald A. Perkins – Bianco Retirement	70.00
American Express – Corp. Card	2,421.40
Citi Business – Corp. Card	10,718.05
Total	\$763,736.95

and the action of said executive officers in drawing warrants on the Water Rent Fund in March, 2008 to pay the following payrolls and disbursements be approved and ratified:

Weekly Payroll No. 10	\$20,936.67
Weekly Payroll No. 11	19,526.46
Weekly Payroll No. 12	20,070.15
Weekly Payroll No. 13	20,385.67
Social Security	6,056.28
National Grid	2,224.76
Total	\$89,199.99

and the action of said executive officers in drawing warrants on the Wastewater Operating Fund in March, 2008 to pay the following payrolls and disbursements be approved and ratified:

Weekly Payroll No. 10	\$17,767.93
Weekly Payroll No. 11	17,801.82
Weekly Payroll No. 12	17,905.56
Weekly Payroll No. 13	20,067.34
Social Security	5,531.75
James D. Hennigen – Refund	12,028.60
Total	\$91,103.00

and the action of said executive officers in drawing warrants on the Solid Waste Operating Fund in March, 2008 to pay the following payrolls and disbursements be approved and ratified:

Weekly Payroll No. 10	\$7,982.88
Weekly Payroll No. 11	7,973.18
Weekly Payroll No. 12	8,302.93
Weekly Payroll No. 13	7,981.20
Social Security	2,422.36
NYS Teamsters Health Insurance	1,580.57
NYS Teamsters Retirement Fund	2,726.00
Total	\$38,969.12

#080407B:

Resolved, That unpaid utility accounts as shown on Statement of Delinquent Accounts No. 4-08 on file in the office of the Board of Public Utilities be certified to the City Treasurer of the City of Jamestown for inclusion in the tax records of the City of Jamestown as provided in the 1923 City Charter and in accordance with the terms of this Board's resolution of December 13, 1934.

#080407C:

Resolved, That a warrant be drawn on the Electric Light Fund to The Depository Trust Company, New York, New York, for \$460,153.13 to pay six months interest at 4.04 percentum per annum due May 15, 2008 on \$21,875,000 on Public Improvement Serial bonds, Series 1999A.

Discussion: The final payment will be made on November 15, 2019.

#080407D:

Resolved, That a warrant be drawn on the Electric Light Fund to The Depository Trust Company, New York, New York, for \$17,569.38 to pay six months interest at 4.04 percentum per annum due May 15, 2008 on \$825,000 on Public Improvement Serial bonds, Series 2000B.

Discussion: The final payment will be made on November 15, 2019.

#080407E:

Resolved, That a warrant be drawn on the Wastewater Operating Fund to M & T Bank, Buffalo, New York for \$4,810.86 to pay six months interest at 3.18 percentum per annum due May 1, 2008, on \$382,000 New York State Revolving Fund Reserve Bonds, Series 2002L.

Discussion: The final payment will be made November, 2012.

#080408 **By Mr. Rabb:**

Resolved, That the General Manager is hereby authorized to purchase from Hewlett-Packard Company, Omaha, NB an authorized reseller under NY OGS contract # PT 58424, one HP Designjet T1100 large format Multi-Function Printer at a cost of \$17,428 and one HP, 3 yr, next business day onsite support for Designjet T1100 MFP at a cost of \$2,852.89 for a total cost of \$20,280.89.

Discussion: The BPU's current large format black and white copier is failing frequently. Parts and service centers are becoming expensive and difficult to find. The Designjet T1100 MFP will function as both a color scanner and copier as well as supplement our current GIS/CAD printing needs. Currently the BPU has no large format color scanning or copying capabilities. This unit will allow the BPU to convert a large quality of legacy drawings into a digital format.

Planning for the replacement started in 2006 and was included in the 2008 budget. Since the HP Designjet T1100 is one the few plotters within our price range and is a platform that the BPU staff is familiar with and is available under the NY OGS contract, it would be impracticable to go to public bid.

ADOPTED. Ayes: 5 Nays: 0
April 29, 2008

#080409 By Mr. Larson:

Whereas, the Board has undertaken the evaluation of a new clean-coal power plant to be built within the City, and

Whereas, staff has involved contractors to perform incidental services for which specific resolutions have not previously been made,

Now, Therefore, Be It

Resolved, That the Board does hereby authorize the General Manager to issue a purchase order to Foster and Associates in the amount of \$20,000 for supplying support for the new CFB Power Plant.

Discussion: Foster and Associates has provided the Board with financial and rate information specific to the project, and has provided further information in support of the State Environmental Quality Review Act (SEQRA) process during the 2007 calendar year.

ADOPTED. Ayes: 5 Nays: 0
April 29, 2008

#080410 By Mr. Zabrodsky:

Resolved, that the Board of Public Utilities' Roster Sheets dated November 16, 1976 as heretofore adopted, amended and continued be, and the same are hereby further amended as follows, subject to the approval of the Civil Service Commission:

Add one Information Services Manager

Discussion: This is a newly-created position intended to perform the functions previously performed by Chris Rodgers (Engineer II) as well as additional functions related to GIS. This position has been approved by the Civil Service Commission pending BPU Board approval. The salary range is originally set at \$65,000 - \$85,000.

ADOPTED. Ayes: 5 Nays: 0
April 29, 2008

#080411 By Mr. Pillittieri:

Resolved, That the bid of Knickerbocker Equipment Co. Inc. of Erie, PA, on BD-06-08 opened February 26, 2008, in the amount of \$41,700 for two (2) 50 kW trailer mounted generators, be accepted; and be it further

Resolved, That the General Manager is hereby authorized to issue a Wastewater Division Purchase Order to Knickerbocker Equipment Co. Inc. for these generators.

Discussion: This is the low bid of two received that meets all the required specifications. These generators are to be used for emergency back-up power in the Water and Wastewater Divisions.

ADOPTED. Ayes: 5 Nays: 0
April 29, 2008

#080412 By Mr. Pillittieri:

Resolved, That the bid of Kinsley Power Systems of Tonawanda, NY, on BD-06-08 opened February 26, 2008, in the amount of \$64,232 for one (1) 250 kW trailer mounted generator, be accepted; and be it further

Resolved, That the General Manager is hereby authorized to issue a Water Division Purchase Order to Kinsley Power Systems for this generator.

Discussion: This is the low bid of two received that meets all the required specifications. This generator is to be used for emergency back-up power in the Water and Wastewater Divisions.

ADOPTED. Ayes: 5 Nays: 0
April 29, 2008

Jim Butler, Project Engineer, presented an update and slides on the Trickling Filter Project at the Wastewater Treatment Plant.

Mr. DeJoy arrived.

Dave Leathers said a copy of the 2008 1st Quarter Financial Summary was provided to the Board in a memo prepared by Mike Anderson. He asked if anyone had any questions on the summary to contact Dave or Mike.

Dave Leathers acknowledged Gary Sorenson and Bill Taylor on their recent retirements at the BPU. They both had over thirty years of service to the BPU.

Dave Leathers gave a brief update on the Clean Coal CFB Project Budget.

Chairman John Zabrodsky presented the new committee assignments for 2008. The Strategic Planning Committee will be Carl Pillittieri as Chairman, Mayor Sam Teresi and Jeff Lehman. The Finance & Capital Projects Committee will be Wayne Rishell as Chairman, Vince DeJoy and Bill Gullotti. The Personnel Committee will be John Zabrodsky as Chairman, Greg Rabb and Fred Larson. John Zabrodsky will serve on all committees.

Mr. Rich Koerner of RA Koerner & Company presented a summary of additions and changes to the BPU Human Resources Planning Board Report that he discussed at the October 26, 2007, BPU Board Meeting.

Mayor Teresi formally introduced Fred Larson, a local attorney, as a new board member to fill the position of Mr. Tony Prinzi, who announced his resignation on April 8th, effective April 9th. Mr. Larson was previously a BPU Board Member from 1979-1989.

On motion of Mr. Pillittieri, seconded by Mr. DeJoy, the board convened into executive session to discuss a current litigation issue and a potential litigation issue.

On motion of Mr. Larson, seconded by Mr. Pillittieri, the board convened into open session.

On motion of Mr. Larson, seconded by Mr. Pillittieri, the board meeting was declared adjourned.

David L. Leathers, General Manager
Michael A. Anderson, Business Manager