

BOARD OF PUBLIC UTILITIES—Proceedings by Authority

State of New York:

Office of the Board: ss.

City of Jamestown:

Regular meeting of the Board of Public Utilities, City of Jamestown, New York, held **Tuesday, March 4, 2008**, at **12:00 P.M.** in the offices of the Board, 92 Steele Street, Jamestown, New York.

BOARD MEMBERS:	Present	Absent
Vince DeJoy	X	
William S. Gullotti	X	
Jeffrey A. Lehman, PE	X	
Carl P. Pillittieri	X	
Anthony Prinzi	X	
Gregory Rabb (arrived at 12:33 PM)	X	
Wayne Rishell	X	
Mayor Samuel Teresi	X	
John Zabrodsky	X	
STAFF:		
Interim General Manager, Dave Leathers	X	
Deputy General Mgr., Randall S. Peterson, PE	X	
Business Manager, Michael A. Anderson	X	
Counsel, William Wright	X	
Sec of the Board, Julie M. Breen	X	
Communications Coordinator, Becky Robbins	X	

OTHERS: Al Nottage, Lillian Ney

The media was notified of this meeting and was represented by Pat Fanelli. Jade Boice and Terry Frank arrived at 1:00 PM.

On motion of Mr. Rishell, seconded by Mr. Gullotti, the minutes of the previous meeting were approved.

#080301 **By Mr. Gullotti:**

Whereas, the Board has been provided with proposed written resolutions prior to this meeting and,

Whereas, each Board Member has been given adequate opportunity to discuss each resolution,

Now, Therefore, Be It

Resolved, That proposed resolutions #081301A-G be, and hereby are approved as written.

ADOPTED. Ayes: 8 Nays: 0
March 4, 2008

#080301A:

Resolved, That a warrant be drawn on the Electric Light Fund to Cede & Co., New York, New York, for \$811,813.75 to pay principal of \$632,500 and \$179,313.75 for six months interest at 7.0 percentum per annum due March 15, 2008 on \$5,060,000 Serial Electric Bonds.

Discussion: This was for 1991 Bond Issue which paid for boiler retubing and low NOx burner installation, coal silo installation, and cooling tower refurbishment; with final payment to be made in 2016.

#080301B:

Resolved, That a warrant be drawn on the Wastewater Operating Fund to Cede & Co., New York, New York, for \$30,250 to pay principal of \$25,000 and \$5,250 to pay six months interest at 7.0 percentum per annum due March 15, 2008 on \$150,000 Series A Serial Bonds.

Discussion: For Fairmount Avenue Sewer Project formerly paid from City's General Fund with final payment to be made in 2013.

#080301C:

Resolved, That the General Manager be, and hereby is authorized to enter into an agreement with Accent Business Services of Vancouver, WA, to provide Project Management Services for the upcoming Computer Information System Project for a sum not to exceed \$65,000.

Discussion: Due to a combination of current staffing levels and the need to have a dedicated project manager in charge of the CIS project, it is necessary to seek professional project management assistance for a minimum of the first six months of implementation. Accent has provided BPU staff with excellent support and service throughout the selection and negotiation process and is familiar with our needs. Staff agrees they are the best possible provider of this service. The money allocated for project management will cover services for the remainder of 2008 and is covered within the \$500,000 budgeted for 2008. This has been reviewed by the Finance & Capital Projects Committee.

#080301D:

Resolved, That the General Manager is hereby authorized to purchase from Fairport Ford of E. Rochester, NY, under New York State Contract #PC63527, three 2008 Ford F-350, 4x4, trucks for a total sum of \$61,614 for the Water and Wastewater Divisions.

Discussion: One new truck will be used in the Water Divison and the other two new trucks will be used in the Wastewater Divison. The old trucks that are to be replaced will be sold at auction next year. The purchase of these trucks are included in the 2008 Water and Wastewater Budgets.

#080301E:

Resolved, That the bid of Delta-Wye, Cazenovia, NY, on BD-02-08 opened February 4, 2008, in the amount of \$147,544 for the furnishing of polemount transformers, be accepted; and be it further

Resolved, That the General Manager is hereby authorized to issue an Electric Division Purchase Order to Delta-Wye, for these polemount transformers.

Discussion: Upon review of the six bids received, staff has made recommendations for the items to be awarded to each vendor providing the lowest Life Cost of the individual items and compliance with the specifications. The Life Cost of each transformer is the calculated cost of the BPU operating the transformer based on the initial cost of the transformer and the losses quoted by the vendor. The polemount transformers are used to supply customers both residential and commercial, requiring a service smaller than or equal to 150 KVA, fed from the overhead infrastructure on the BPU system. The quantities to be purchased are based on customers forecast to come on to the system this year, and to insure enough spares for each type of transformer currently in service.

#080301F:

Resolved, That the bid of Irby Utility Company, Syracuse, NY, on BD-02-08 opened February 4, 2008, in the amount of \$26,366.08 for the furnishing of polemount transformers, be accepted; and be it further

Resolved, That the General Manager is hereby authorized to issue an Electric Division Purchase Order to Irby Utility Company, for these polemount transformers.

Discussion: Same discussion as above.

#080301G:

Resolved, That the bid of Fluid Conservation Systems, Milford, OH, on BD-05-08 opened February 19, 2008, in the amount of \$36,500 for the furnishing of a digital leak correlator, be accepted; and be it further

Resolved, That the General Manager is hereby authorized to issue a Water Division Purchase Order to Fluid Conservation Systems, for this digital leak correlator.

Discussion: This is the only bid received and meets all the required specifications. This correlator has been included in the 2008 water budget.

#080302 **By Mr. Pillitteri:**

Whereas the BPU has previously resolved to enter into options to purchase real property in the vicinity of Harrison and Winsor Streets in the City of Jamestown which options expired on February 9, 2008,

Whereas, the Board determines that renewing those options is in the best interest of the BPU,

Now, Therefore, Be It

Resolved, That the Board does hereby authorize the General Manager to enter into agreements to extend the existing real property options for a period of 2 years for a sum not to exceed \$1,000.

Discussion: This agreement will be between the IDA and the BPU.

ADOPTED. Ayes: 8 Nays: 0
March 4, 2008

Mr. Rabb arrived.

Dave Leathers announced that the BPU has been awarded a safety and reliability certification from the APPA. He noted that approval of the certification is only preliminary and we will receive this award at a presentation to be held at this year's APPA Engineering & Operations Technical Conference in April. This certification will designate the BPU as a gold-level Reliable Public Power Provider as part of the RP3 Program.

Dave Leathers and John Zabrodsky reported on their attendance last week at the APPA Legislative Rally in Washington, DC.

On motion of Mr. Lehman, seconded by Mr. Rishell, the Board convened into executive session to discuss three personnel issues, one contract negotiation issue, one potential litigation issue and one current litigation issue.

On motion of Mayor Teresi, seconded by Mr. DeJoy, the board convened into open session.

There being no further business, the meeting was declared adjourned.

David L. Leathers, General Manager
Michael A. Anderson, Business Manager