

BOARD OF PUBLIC UTILITIES—Proceedings by Authority

State of New York :

Office of the Board: ss.

City of Jamestown:

Regular meeting of the Board of Public Utilities, City of Jamestown, New York, held **Friday, March 23, 2007, at 3:30 P.M.** in the offices of the Board, 92 Steele Street, Jamestown, New York.

BOARD MEMBERS:	Present	Absent
John Calamunci	X	
William S. Gullotti		X
Jeffrey A. Lehman, PE	X	
Lillian Vitanza Ney		X
Carl P. Pillitteri		X
Anthony Prinzi	X	
Wayne Rishell		X
Mayor Samuel Teresi	X	
John Zabrodsky	X	
STAFF:		
General Manager, Walter W. Haase, P.E.		X
Deputy General Mgr., Randall S. Peterson, PE	X	
Deputy General Manager, Dave Leathers	X	
Business Manager, Michael A. Anderson	X	
Counsel, William Wright	X	
Sec of the Board, Julie M. Breen	X	
Communications Coordinator, Becky Robbins	X	
T & D Manager, Jon Rynne	X	
IT Manager, Chris Rodgers	X	
SW Supr., Roseann Himes	X	

The media was notified of this meeting and was not represented.

An update of the Solid Waste Division Strategic Plan was given by Roseann Himes, Solid Waste Supervisor.

Mr. Zabrodsky arrived.

On motion of Mr. Prinzi, seconded by Mr. Calamunci, the minutes of the previous meeting were approved.

On motion of Mr. Prinzi, seconded by Mr. Lehman, the Board convened into executive session to discuss two contract negotiation issues.

On motion of Mr. Lehman, seconded by Mr. Calamunci the Board convened into open session.

#070303 By Mr. Prinzi:

Whereas, the Board has been provided with proposed written resolutions prior to this meeting and,

Whereas, each Board Member has been given adequate opportunity to discuss each resolution,

Now, Therefore, Be It

Resolved, that proposed resolutions #070303A-D be, and hereby are approved as written.

ADOPTED. Ayes: 5 Nays: 0
March 23, 2007

#070303A:

Resolved, That the warrants be drawn on the proper funds to pay bills which have been duly audited for the period ending March 22, 2007 as follows:

ELECTRIC LIGHT FUND	\$1,891,352.37
WATER RENT FUND	323,399.18
DISTRICT HEATING FUND	146,252.55
WASTEWATER OPERATING FUND	154,864.68
SOLID WASTE OPERATING FUND	97,736.70
Total	\$2,613,605.48

itemized copies of such audits to be placed on file in the office of this Board; and be it further

Resolved, that the action of the executive officers of this Board in drawing warrants on the Electric Light Fund in February, 2007 to pay the following payrolls and disbursements be approved and ratified:

Weekly Payroll No. 5	\$109,234.06
Weekly Payroll No. 6	150,639.30
Weekly Payroll No. 7	111,366.86
Weekly Payroll No. 8	111,966.42
Social Security	34,745.57
Sam's Club Direct	11.23
National Grid (Trans Agreement)	147,008.40
NYS Sales Tax	85,082.89
NYS DEC – Opacity Exceedances	200.00
JHS – Advertisements	250.00
Pitney Bowes Postage	1,130.62
John Zabrodsky – Travel	87.64
Commissioner of Labor – Asbestos	300.00
Office Petty Cash Fund	617.01
Utility Petty Cash Fund	65.80
Town of Ellicott – Tax	179,801.46
Town of Busti - Tax	43.12

American Express – Corp. Card	4,332.56
Citi Business – Corp. Card	1,627.50
Total	\$938,510.44

and the action of said executive officers in drawing warrants on the Water Rent Fund in February, 2007 to pay the following payrolls and disbursements be approved and ratified:

Weekly Payroll No. 5	\$22,369.27
Weekly Payroll No. 6	22,683.92
Weekly Payroll No. 7	23,790.55
Weekly Payroll No. 8	23,998.70
Social Security	6,970.15
Town of Ellicott – tax	22,899.65
Town of Poland – tax	6,045.32
Office Petty Cash Fund	201.00
Utility Petty Cash Fund	16.70
Total	\$128,975.26

and the action of said executive officers in drawing warrants on the Wastewater Operating Fund in February, 2007 to pay the following payrolls and disbursements be approved and ratified:

Weekly Payroll No. 5	\$19,606.16
Weekly Payroll No. 6	19,003.64
Weekly Payroll No. 7	19,369.64
Weekly Payroll No. 8	19,465.46
Social Security	5,809.06
Town of Poland – tax	58,626.36
Office Petty Cash Fund	23.30
Utility Petty Cash Fund	26.18
Total	\$141,929.80

and the action of said executive officers in drawing warrants on the Solid Waste Operating Fund in February, 2007 to pay the following payrolls and disbursements be approved and ratified:

Weekly Payroll No. 5	\$9,625.70
Weekly Payroll No. 6	8,982.65
Weekly Payroll No. 7	9,676.57
Weekly Payroll No. 8	9,362.41
Social Security	2,821.90
NYS Teamsters Health Insurance	12,011.68
NYS Teamsters Retirement Fund	3,384.00
Office Petty Cash Fund	42.35
Utility Petty Cash Fund	11.00
Total	\$55,918.26

#070303B:

Resolved, That unpaid utility accounts as shown on Statement of Delinquent Accounts No. 3-07 on file in the office of the Board of Public Utilities be certified to the City Treasurer of the City of Jamestown for inclusion in the tax records of the City of Jamestown as provided in the 1923 City Charter and in accordance with the terms of this Board's resolution of December 13, 1934.

#070303C:

Resolved, That a warrant be drawn on the Wastewater Operating Fund to Mellon Bank, Pittsburgh, PA, for \$88,697.50 to pay principal of \$85,000 and \$3,697.50 for six months interest at 8.7 percentum per annum due April 15, 2007 on \$85,000 Serial Bonds.

Discussion: This bond covers the cost of a 1985 Bond Issue for various improvements at the Wastewater Treatment Plant with final payment to be made in April, 2007.

#070303D:

Resolved, That the bid of Kimvale Farms of Falconer, NY, on BD-4-07 opened March 8, 2007, in the amount of \$14,307.35 for leasing approximately 40 acres of land owned by the Board of Public Utilities in the Town of Poland, be accepted; and be it further

Resolved, That the General Manager is hereby authorized to enter into an agreement with Kimvale Farms for this land lease subject to approval by counsel.

Discussion: This is the same individual who previously leased this land for the purpose of cultivation and general farming operation. The contract is valid for six years from the award date.

#070304 **By Mr. Lehman:**

Resolved, That the General Manager be, and hereby is authorized to enter into an agreement with Accent Business Services of Vancouver, WA, to provide professional services to facilitate the process of purchasing a Computer Information System for use by all five BPU divisions , for a sum not to exceed \$60,000.

Discussion: The Jamestown Board of Public Utilities is currently utilizing a variety of software and hardware, including an IBM AS400 system, ESRI GIS database, Microsoft Excel, Access and “in house” developed systems, to perform the tasks of Customer Billing, Account Management, Purchasing, Inventory Control, Work Order Management, Record Keeping, Accounting, Accounts Receivable, Accounts Payable, and Payroll. These systems serve any or all of the Utilities 5 departments, Electric, Water, Wastewater, Solid Waste, and District Heating/Cooling. The Utility is taking the direction that these functions be consolidated into an industry standard software package that can serve all these functions in a streamlined, user friendly manner. To facilitate the process of purchasing this new Computer Information System, an RFP was drafted and the responses evaluated for a consultant to aid the utility staff in the development of a specification for this system. Four proposals were received and reviewed by a group of the management staff. The proposals varied in price from \$54,600 to \$127,600. The group reviewed each of the proposals and narrowed down the proposals to one candidate through contacting references, phone interviews, and a detailed teleconference demonstration. Based on this evaluation, the staff recommends that Accent Business Services of Vancouver, Washington be contracted to provide the services outlined in the RFP for the price of \$54,600 plus travel expenses, with a not to exceed cost of \$60,000. This project has been budgeted under the 2007 Capital Budget for \$100,000, under the title CIS Project. This was discussed at the Finance and Capital Projects Committee meetings on 2/23/07 and 3/16/07 and recommended for approval. Mayor Teresi requested the BPU staff solicit local consulting firms for professional services in the future.

ADOPTED. Ayes: 5 Nays: 0
March 23, 2007

#070305 By Mr. Calamunci:

Resolved, That the General Manager is hereby authorized to purchase from Synergy Global Solutions of Amherst, New York, an authorized reseller under GSA Schedule # GS-35F-4342D, six 2.0 Terabyte NSM 160 Network Storage Units with Left Hand Networks SAN//iQ Software at a cost of \$10,660 each and 2 NSM 160 Spare Parts Kits for \$2,144 each and six extended warranty packages for \$1,492 each for the Electric Division. The order totals \$77,200.

Discussion: The growth of electronic data and the need to store more types of information electronically is requiring the Utility to expand its total network storage capacity. The solution to the problem is to install a large capacity, expandable, network storage solution. A network based storage solution provides the capacity along with off-site redundancy via the fiber optic network, backup with snapshot capability, high speed access, automatic fail-over, multi server drive volume mounting, and virtually unlimited expandability. The solution that we have chosen is the SAN/iQ product from Left Hand Networks. This product delivers all the needed software features on a non-proprietary hardware platform.

Planning for the project started in 2006 and was included in the 2007 budget under the disaster recovery and server upgrades project item, with a total amount of \$120,000 available. Since the Left Hand SAN/iQ product is a unique solution and is available under the GSA contract it would be impracticable to go to public bid.

ADOPTED. Ayes: 5 Nays: 0
March 23, 2007

#070306 **By Mr. Lehman:**

Resolved, That the General Manager be authorized to enter into an agreement with Eagle Mountain Scientific, Inc. of Harmony, PA, to provide professional services for environmental consulting and testing services at the Samuel A. Carlson Generating Plant, for a sum not to exceed \$80,000, pursuant to their proposal dated March 19, 2007.

Discussion: Eagle Mountain Scientific will be providing professional services to the Jamestown Board of Public Utilities throughout 2007. Their professional services will include environmental consulting, testing of boiler and CTG stack gases, QAQC Plans for CEMS, training, regulatory support, and CFB project environmental consulting services. The costs that will be incurred by their services will not exceed the following: Environmental Consulting/Regulatory Support - \$20,000; Training - \$2,000; Testing - \$30,000; QAQC Plans - \$6,000; Consulting Services - \$22,000

ADOPTED. Ayes: 5 Nays: 0
March 23, 2007

#070307 **By Mr. Calamunci:**

Resolved, That the Board does hereby approve an increase in work scope of \$10,000 to Contract BD-32-06 to Elliott Company of Donora, PA, and authorizes the General Manager to execute Change Order #2 to cover the addition of one-half of the premium of a \$5,000,000 owners and contractors protection liability insurance policy.

Discussion: The purchase of this insurance provides the BPU with first-dollar coverage for property damage and personal injury specifically for the turbine overhaul. As in the past, the BPU has agreed to limit the liability of the contractor to the limits of this policy.

ADOPTED. Ayes: 5 Nays: 0
March 23, 2007

On motion of Mr. Lehman, seconded by Mr. Calamunci, the Board convened into executive session to discuss a personnel issue and a contract negotiation issue.

There being no further business, the board meeting was declared adjourned.

Walter W. Haase, P.E., General Manager
Michael A. Anderson, Business Manager